

To: President's Cabinet From: Denise F. Noldon
Subject: President's Cabinet Notes Date: May 9, 2014

**President's Cabinet
Friday, May 9, 2014
9:00 a.m., President's Conference Room**

Present: Denise Noldon, Ysrael Condori, Tammeil Gilkerson, Mariles Magalong
Guest: James Eyestone
Absent: Erika Greene, Wayne Organ

1. **Change in Structure for Setting College Council Agenda:** James amended the College Council bylaws and distributed his revisions. Discussion ensued about how the College Council agenda should be determined.

Revision as per James: *Agendas to be determined by President's Cabinet: The President's Cabinet will include the College Council chair and chairs of the Budget, Student Success, Planning and Operations Committees when setting the agenda. Agendas and supporting documents will be published at least 72 hours in advance of the meeting or as required by the Brown Act; whichever is longer.*

Denise suggested that the agenda would be determined by the College Council chair who will meet with the chairs of the big four committees: Budget, Student Success, Operations and Planning first. Then the College Council chair will meet in President's Cabinet to address the agenda with the constituency leaders. President's Cabinet will approve final agenda. The draft agenda will be brought to President's Cabinet by College Council chair. James will amend the by-laws to reflect this change.

James also changed the Standing Committees to reflect the changes made with the Brown Act Committees referencing the College Procedures Handbook section defining Brown Act committees. James had concerns that if the Integration Council drafts the agenda prior to the President's Cabinet meeting that there is enough time to review the agenda and posted it within the required 72 hour timeframe.

Denise thanked James for his efforts on chairing the College Council this academic year and appreciates his efforts in steering the Council.

Students are next to chair College Council and James said he is willing to mentor the next chair of College Council. Denise said he asked Ysrael to have Antone come to the next College Council meeting.

2. **Draft Agenda for College Council May 19th** – Review of agenda.

Melody will add 5 minutes to Item #6. Melody will change #7 to Institutional Order of Planning and Timeline. There was discussion about Item #8. Denise is meeting with the ad hoc tutorial group about tutoring not about coordination of Institutional Change Issues. We need to clarify what issues College Council will be addressing. Denise said the tutoring issue is separate from Institutional Change Issues. James will check with Mayra to see if she wants to address College Council at the May 19th meeting. Melody will change Item #9 to read Endorsement of Draft Accreditation of Self Evaluation document for submission to the governing board. Melody will add Change to College Council by-laws under Action Items – James Eyestone – 5 minutes. Melody will replace standing committee meetings. Melody will remove Item #11.

SPECIAL MEETING

1. Call to Order by Chair James Eyestone

PRESENTATIONS

2. Public Comment

CONSENT AGENDA – ACTION ITEMS

3. Identification of Speakers from Constituencies – 5 minutes
4. Approval of Agenda
5. Approval of Draft Minutes from May 8, 2014

ACTION ITEMS REMOVED FROM CONSENT AGENDANONCONSENT AGENDA – ACTION ITEMS

6. Art Sculpture – Red Valley by Artist, John Toki – Denise Noldon with recorded proposal – 5 minutes
7. Institutional Order of Planning and Timeline – vote – Wayne Organ – 5 minutes
8. Coordination of Institutional Change Issues – Mayra Padilla – 10 minutes
9. Draft Accreditation Self Evaluation Endorsement to Forward to Governing Board– First read – Donna Floyd – 10 minutes

INFORMATION/DISCUSSION

10. Revision to College Council By-laws – James Eyestone – 5 minutes

STAND COMMITTEE REPORTS

11. Budget Committee Report – Mariles Magalong – 5 minutes
12. Student Success Report – Mayra Padilla – 5 minutes
13. Operations Committee Report and Facilities Items – Tammeil Gilkerson – 5 minutes
14. Planning Committee Report – Wayne Organ – 5 minutes

STANDING COLLEGE COUNCIL BUSINESS

15. Campus Construction Updates – Mariles Magalong - 5 minutes
16. Reports from Constituency Groups – 10 minutes
17. Announcements – 5 minutes
18. Next Meeting –September 2014
19. Adjournment

3. **All College Day Agenda** – Dr. Noldon would like Police Chief, Lisa Rosales from City of San Pablo to address the campus on All College Day. Melody will change Maritza’s last name to Jackson-Sandoval. It was agreed to change the amount of time on the ASU Frank Hernandez Award to 5 minutes. The New Employee Reception will be held at the Knox Center possibly outside so the audience remains for this nice event. Tammeil suggested that we add something about technology or distance ed.

1:00 p.m. to 1:15 p.m.

Welcome – Dr. Helen Benjamin, Chancellor

1:15 p.m. to 1:35 p.m.

Welcome – Dr. Denise Noldon, Wayne Organ, Erika Greene, Antone Agnitsch, Jeffrey Michels

1:35 p.m. to 1:55 p.m.

Introduction of New Staff and Recognitions
(Management to recognize Classified of the Fall 2013 and Spring 2014 semesters)
Tammeil Gilkerson and Dr. Denise Noldon

1:55 p.m. to 2:00 p.m.

Golden Apple Award – AGS Students, Maritza Jackson-Sandoval

2:00 p.m. to 2:05 p.m.

Frank Hernandez Service Award – ASU

2:05 p.m. to 2:30 p.m.

Accreditation 2014 –Dr. Donna Floyd; Wayne Organ

2:30 p.m. to 4:00 p.m.

Campus Safety with Guest, Police Chief, Lisa Rosales, City of San Pablo, Lt. Jose Oliveira

Thinking Outside the Box with Technology – Tammeil
Gilkerson

4:00 p.m. to 4:30 p.m.

New Employee Reception –Knox Center Lawn

4. **Final Recommendations – Early Learning Center and LAVA Division** – Erika submitted her commendations and recommendations. Denise will sit with Erika and review the validation reports and President's Cabinet will review the final recommendations after that meeting.
5. Final Recommendations were addressed: Bookstore, Speech, and Technology.

Meeting adjourned at 10:50 a.m.

Denise thanked Ysrael for all of his contributions throughout the year.

Respectfully submitted,

Melody Hanson
Senior Executive Assistant to the President